

**Offis Manuscript Books**

Distinctive blue hardbound cover with eighty pages of high quality feint ruled paper. Ideal for documenting important records. Available in two sizes A4 or A5.

Size	Colour	Order Code OFI-837	List Price/1	Offer Price/1
A4	Blue	-0010K	£1.99	£1.59
A5	Blue	-0020K	£1.20	£0.96

**CONNECT Manuscript Books**

Ideal for documenting important records. Hard wearing linen effect cover and quality sewn binding endures heavy usage. Printed on high quality ruled paper.

Size	Type	Order Code CTL-804	List Price/1	Offer Price/1
A6	Feint Ruled	-5140K	£1.23	£0.74
A6	Indexed	-5145K	£2.45	£1.47
A5	Indexed	-5135K	£1.65	£0.99
A4	Indexed	-5125K	£2.48	£1.49

**CHALLENGE Manuscript Books**

Full bound in blue marbled PVC coated material. Quality white paper with royal blue bookmark ribbon sewn in.

Size	Type	Pages	Order Code JDI-804	Offer Price/1
A4	Feint Ruled	192	-0660K	£7.61

**Card Index Box**

Quick and easy reference to your records. Hinged lid gives extra storage. Available in the three most popular record card sizes.

Size	Colour	Order Code OFI-837	List Price/1	Offer Price/1
A4	Blue	-0010K	£1.99	£1.59
A5	Blue	-0020K	£1.20	£0.96

**Duplicate and Triplicate Books**

Keep a note with these quality duplicate and triplicate books. White paper, indexed at the front with the first page feint ruled and the backing pages plain. Duplicate books numbered 1 - 100 and triplicate books numbered 1 - 50. Supplied with carbon paper. Available in a choice of sizes.

Type	Order Code CTL-804	List Price/1	Offer Price/1
<b>Size: 102 x 127mm</b>			
Dupe Memo Book	-5040K	£1.65	£0.99
Duplicate	-5050K	£1.58	£0.95
Triplicate	-5080K	£2.32	£1.39
<b>Size: 210 x 127mm</b>			
Duplicate	-5055K	£2.98	£1.79
Dupe Delivery Book	-5065K	£3.67	£2.20
Invoice Duplicate	-5070K	£3.67	£2.20
Dupe Order Book	-5075K	£3.67	£2.20
Triplicate	-5085K	£4.62	£2.77
<b>Size: 297 x 210mm (A4)</b>			
Duplicate	-5060K	£6.40	£3.84

**Duplicate And Triplicate Books With Colour Copies**

Traditional range of duplicate and triplicate books. Pre-printed for ease of use, with colour coded copy sheets. Complete with carbon paper. Numbered in sets 1 - 100.

Size	Pack Qty	Order Code JDI-804	List Price/pk	Offer Price/pk
<b>Duplicate - Feint Ruled</b>				
105 x 130	5	-0450K	£10.46	£6.28
216 x 130	5	-0400K	£20.12	£12.07
<b>Duplicate - Invoice, Single VAT Rate</b>				
216 x 127	5	-0350K	£29.95	£20.96
<b>Triplicate - Invoice, Multi VAT Rate</b>				
216 x 127	5	-0360K	£39.33	£27.53

**CONNECT Accounts Pad**

High quality accounts pad. Numbered vertically on each sheet. Size: A4 - 8 column. Each pad contains 80 sheets.

Size	Format	Order Code CTL-804	Offer Price/1
A4	8 Column	-5230K	£2.99

**Guide Cards & Record Cards**

Locate your records quickly and easily. Tabbed A - Z in 25 positions.

**Record Cards**

Size	Pack Quantity	Order Code SLV-804	List Price/Pk	Offer Price/Pk
5" x 3"	100	-4120K	£1.59	£0.70
6" x 4"	100	-4123K	£2.29	£0.92
8" x 5"	100	-4126K	£3.55	£1.42

**Guide Cards**

Size	Pack Quantity	Order Code CTL-804	List Price/Pk	Offer Price/Pk
5" x 3"	1 Set	-4100K	£1.47	£0.88
6" x 4"	1 Set	-4103K	£1.75	£1.05
8" x 5"	1 Set	-4106K	£2.05	£1.23

**Carbonless Duplicate Books**

Books with pre-printed headings in carbonless format. Wire bound for ease of use. Numbered in sets 1 - 50. Colour coded copy sheet. Feint ruled.

Size	Pack Qty	Order Code JDI-804	Offer Price/pk
216 x 130mm	5	-0410K	£11.37